

HENDERSON INTERMEDIATE SCHOOL MEETING MINUTES

Location: Staffroom
Date: 27th March 2023
Time: 6:00pm
Meeting No 2

Attendees

<i>Ron Crawford</i>	<i>Chairman</i>
<i>Wendy Esera</i>	<i>Principal</i>
<i>Julie Owen</i>	<i>BOT Member</i>
<i>Spencer Woolrich</i>	<i>BOT Member</i>
<i>Pera Adams</i>	<i>BOT Member</i>
<i>Raj Maharjan</i>	<i>BOT Member</i>
<i>Alaina Talamahina</i>	<i>Staff Representative</i>
<i>Julie-Ann Thumath</i>	<i>Acting Board Secretary</i>

Apologies:

James Christie
Adelma Rimoni
Ebony-Rose Andrews
Shania Hammon

Meeting opened at 6.00pm with karakia by M.Snowden

1. HEAD STUDENT REPORT

Our Head Students, Emmanuel, Lyra, Isamaela and Lavinia presented a summary of their roles, what they enjoy about them and what they've learned so far. They discussed their responsibilities in our school and how they support their peers in their roles.

2. ACCEPTANCE OF AGENDA

That the Agenda be accepted

Moved: J.Owen

Seconded: W.Esera

3. CONFIRMATION OF MINUTES 02/2023

Moved: P.Adams

Seconded: J.Owen

4. DECLARATION OF CONFLICT OF INTERESTS

Regional NZSTA Election Voting – We have a number of members standing for this. The Deputy Chair ran the voting part of this meeting.

5. FINANCE

5.1 Staff Visa Payments – These have been approved by the Board.

5.2 January, February - 2023 Finance Reports

That the January 2023 Finance Reports be accepted and the Visa Account be paid.

Moved: P.Adams

Seconded: R.Maharjan

6. PRINCIPAL'S REPORT

This was tabled as read. E.R.O. visit has been moved until May 2nd. We have received a resignation letter from Junior Toko, effective of end of Term 1. Shade Sails will be completed by the end of the School Holidays. The M.O.E. will be applying for Resource Consent for the removal of the protected tree in the carpark. The curbing is in for the new carpark with the concrete being poured in the next few days. We will start the new Term with 12 new carparks. This Wednesday at 6pm there is a Community Meeting being held in our Kura by the M.O.E. around Annual Reporting changes.

That the Principal's Report be accepted

Moved: R.Maharjan

Seconded: J.Owen

7. SELF REVIEW

7.1 Polices

Crisis Management Policy

Small changes as per policy in Board Pack.

Moved: R.Crawford

Seconded: S.Woolrich

Personnel Policy

No changes

Moved: A.Talamahina

Seconded: J.Owen

Parent Help Policy

Small change as per Board Pack

Moved: S.Woolrich

Seconded: P.Adams

Classroom Release Time Policy

No changes

Moved: A.Talamahina

Seconded: J.Owen

Anti-Bullying Policy

No changes

Moved: A.Talamahina

Seconded: J.Christie

8. PROPERTY

8.1 Update on MOE Projects

Nick, our School's Consultant has communicated the Staffroom roof works will be put out to tender, the work to begin in the coming months.

Placing of the Mauri stone is at 6.15am this Friday.

8.2 Aluminium Doors – Hall

\$42,000 to replace the 4 emergency exits in the Hall and the windows in the Whare.

Moved: R,Crawford

Seconded: P.Adams

8.3 Workplace Health and Safety Report

Tabled and discussed.

9. UPCOMING DATES

M.O.E. Hui – Wednesday 29th March

Whānau Hui – Wednesday 8th April

10. GENERAL

10.1 2023 NZSTA Auckland Elections – voting was completed individually then tallied by the Acting Board Secretary, to establish the “up to 9 candidates.”

10.2 Summary provided of the survey from our Pasifika Parents. This was presented at the Pasifika Celebrations evening.

10.3 We have an international student from Japan here for the week. If he enjoys his week the Family intends on him staying for the rest of the year.

MEETING CLOSED AT 6.55pm with karakia by P Adams.

Chairperson: _____ DATE: _____