

HENDERSON INTERMEDIATE SCHOOL BOARD MEETING MINUTES

Location: Boardroom
Date: Monday 31st March 2025
Time: 6:00pm
Meeting No 2

Attendees

<i>Ron Crawford</i>	<i>Presiding Member</i>
<i>Viv Carr</i>	<i>Principal</i>
<i>Ebony-Rose Andrews</i>	<i>Board Member</i>
<i>Adelma Rimoni</i>	<i>Board Member</i>
<i>Raj Maharjan</i>	<i>Board Member</i>
<i>Shania Hammon</i>	<i>Board Secretary</i>
<i>Julie Owen</i>	<i>Board Member</i>
<i>Spencer Woolrich</i>	<i>Board Member</i>
<i>Alaina Talamahina</i>	<i>Staff Representative</i>

Apologies

<i>Pera Adams</i>	<i>Board Member</i>
<i>James Christie</i>	<i>Board Member</i>

Meeting opened at 6pm

1. ACCEPTANCE OF AGENDA

Moved: E Andrews

Seconded: A Rimoni

2. CONFIRMATION OF MINUTES 1/2025

Moved: A Rimoni

Seconded: V Carr

3. DECLARATION OF CONFLICT OF INTERESTS

Nil

4. FINANCE

4.1 Staff Visa Payments – These have been approved by the Board.

4.2 Special Expenditure

N/A

4.3 February 2025 Finance Report

This was tabled as read. Healthy available funds. Interest rates on term deposit have reduced.

That the February 2025 Finance Report be accepted

Moved: R Maharjan

Seconded: V Carr

5. PRINCIPAL'S REPORT

This was tabled as read. As part of the Principal's report, the Board discussed the P.A.T baseline data and the community engagement parent survey. This year Maths and Reading Comprehension P.A.Ts were run in an exam style in the hall. Punctuation and Grammar was done in classes. Things to note were a bigger group of ESOL students and students with dyslexic tendencies than in previous years. Will be trailing online P.A.Ts this year, however end of year testing will be done exactly the same as beginning of year ones were done so results are clear. Big job for teachers with reading comprehension for year 7 students. The Board reflected on these results and supports management in their efforts to provide whatever is needed to support this. The Board asked how the results compared to other schools in the area. The Principal will investigate this.

Noho Marae was thoroughly enjoyed by all.

The Board discussed the Parent Survey for Term 1. 221 responses received which is great. Most parents agreed that the school is doing a good job in all areas.

There was a discussion about parent requests for homework. The Board suggested adding a section to the school website with links to Prime online and Ikan.

The Board discussed live reporting being added to the new school app. The Board gave their feedback on this and it has been left with Management to determine an outcome.

That the Principal's report be accepted

Moved: A Rimoni

Seconded: E Andrews

6. SELF REVIEW

6.1 Policies

Personnel Policy

NZSTA changed to NZSBA.

Digital Devices Policy

Change as per Board pack – 'You are never expected to create social media

accounts with HIS being able to be identified in any way'.

6.2 Parent Survey

Tabled as read. Discussed as part of Principal's report.

6.3 Hahau Puaki ERO Report

Tabled as read.

6.2 P.A.T Data - Term 1, 2025

Tabled as read. Discussed as part of Principal's report.

7. PROPERTY

7.1 Update on Property

Toilet upgrade is on track to be completed and ready to use in Term 2. Native garden has been completed and grass has been reseeded. This will be officially opened early next term. Details for this will be provided. It has been a year since the Crawford block opened. The builders warranty period is coming to an end and there is a meeting to discuss any outstanding matters. Warranties now go to the suppliers/installers.

Pest control (spiders) will be done to the outside of the building over the holidays.

7.2 Work Health and Safety Report

This was tabled as read.

7.3 RAMS Folder

This was tabled and RAMS folder is available for the Board to see at any time.

8. UPCOMING DATES

End of Term 1 – Friday 11th April

Board Meeting – Monday 12th May 6pm

Meeting closed at 7.14pm

Presiding Member: _____ **DATE:** _____