

HENDERSON INTERMEDIATE SCHOOL BOARD MEETING MINUTES

Location: Library
Date: Monday 18th November 2024
Time: 6:00pm
Meeting No 8

Attendees

Ron Crawford	Presiding Member
Viv Carr	Principal
Alaina Talamahina	Staff Representative
Ebony-Rose Andrews	Board Member
Adelma Rimoni	Board Member
Raj Maharjan	Board Member
Shania Hammon	Board Secretary
Julie Owen	Board Member
Spencer Woolrich	Board Member

Apologies

Pera Adams	Board Member
James Christie	Board Member

Meeting opened at 6pm with karakia by R Maharjan

1. ACCEPTANCE OF AGENDA

That the Agenda be accepted

Moved: E Andrews

Seconded: V Carr

2. CONFIRMATION OF MINUTES 7/2024

Moved: A Talamahina

Seconded: R Maharjan

3. DECLARATION OF CONFLICT OF INTERESTS

Nil

4. FINANCE

4.1 Staff Visa Payments – These have been approved by the Board.

4.2 Special Expenditure – No special expenditure.

4.3 September 2024 Finance Reports

This was tabled as read. 75% of the year complete, was a good finance report to work through 2025 budget with. The school will end the year in a good position financially.

That the September 2024 Finance Report be accepted

Moved: V Carr

Seconded: J Owen

4.4 Draft Budget 2025

Currently have 28K surplus in draft budget. Spoke about expected incomes for 2025. The Board had a discussion about Board Scholarships. The Board support this but they are on a case by case basis. No guarantee that the full amount requested will be paid. A figure will be added to the budget for this. Will likely be small changes to the budget.

That the Draft 2025 Budget be approved

Moved: R Maharajan

Seconded: S Woolrich

5. PRINCIPAL'S REPORT

This was tabled as read. The biggest change for 2025 will be the move to year 7 and year 8 classes rather than composite. The Principal explained the reasons behind this – the main being the new maths curriculum. It is very focused on year 7 and year 8 curriculums. Tried this in 2024 in Te Whānau Moko and this has worked very well. Specialist team will be running a separate year 7 and 8 programme. There will still be whole school assemblies, athletics day. Year 7 and 8 will have a buddy class.

The Board had a robust discussion about those students who will not be entering HIS at year 7 levels. These students will always be extended and gaps in learning will be noticed, recognized and responded to with the aim to increase student achievement at their level. This is good practice.

The Board discussed why TWM and TMO are in 1 team. This is about being in a team that works with 2 languages and teaching in a bilingual setting. Within this team, there will be collaborative planning teams. SLT are visiting a school to see how they use the NZ Curriculum in their Māori Bilingual unit. This was a suggestion after recent ERO visit.

That the Principal's Report be accepted

Moved: S Woolrich

Seconded: R Maharajan

6. SELF REVIEW

6.1 Policies

Child Protection Policy

No changes.

Moved: E Andrews

Seconded: A Rimoni

6.2 School Planning and Reporting Doc (Strategic Goals and Property Goals)

This was tabled as read. No changes to strategic goals. New guidelines coming for 2026 – 2028. The Board would like to meet in the new year to discuss strategic and property goals for the school. This will be organised for a date in February.

6.3 Student Achievement Report – Learning Support

This was tabled as read. The Board approved the purchase of 10 new iPad's as per request in the report.

7. PROPERTY

7.1 Update on Property

On track with works to be done on the back carpark in the coming xmas holidays. Waiting on permits to come through so works can start on toilet upgrade behind Rms 13, 14 and 15,16. The MOE have indicated that will be removing Rooms 22 – 24 over xmas holidays. Still working on trying to keep these.

7.2 Work Health and Safety Report

The Board discussed the dangerous state the fields and temporary road have been left in after the removal of classrooms in July. This is a health and safety concern for the Board. There is contaminated fill (glass, rocks) that has risen to the surface after rain fall. The field surface is uneven, manholes haven't been removed and lots of stones and rocks. Photos were provided. Contractors have asked to come and take the temporary fencing down however we have told them they cannot do this until the issues are resolved. The Board decided the temporary road will need to be closed immediately and a letter written to the MOE to raise serious concerns.

7.3 RAMS Folder

This was tabled and RAMS folder is available for the Board to see at any time.

8. UPCOMING DATES

Prizegiving – Tuesday 10th December 9.30am - 11am

Prizegiving – Wednesday 11th December 9.30am - 11am

Board Meeting – 16th December – change of time to 5pm with dinner to follow

End of Term 4 – Wednesday 18th December 12pm

Staff and Board end of year lunch – Wednesday 18th December 1pm

9. GENERAL

9.1 Leave of Absence

The Board granted Pera Adams a leave of absence.

9.2 2025 Board Meetings

Dates for these will be sent out to Board

Meeting closed at 7.16pm.

Presiding Member: _____ **DATE:** _____