

HENDERSON INTERMEDIATE SCHOOL BOARD MEETING MINUTES

Location: Boardroom
Date: Monday 16th December 2024
Time: 6:00pm
Meeting No 9

Attendees

Ron Crawford	Presiding Member
Viv Carr	Principal
Alaina Talamahina	Staff Representative
Ebony-Rose Andrews	Board Member
Adelma Rimoni	Board Member
Raj Maharjan	Board Member
Shania Hammon	Board Secretary
Julie Owen	Board Member
Spencer Woolrich	Board Member

Apologies

Pera Adams	Board Member
James Christie	Board Member

Meeting opened at 5pm

1. ACCEPTANCE OF AGENDA

That the Agenda be accepted

Moved: S Woolrich

Seconded: V Carr

2. CONFIRMATION OF MINUTES 8/2024

Moved: E Andrews

Seconded: J Owen

3. DECLARATION OF CONFLICT OF INTERESTS

Nil

4. FINANCE

4.1 Staff Visa Payments – These have been approved by the Board.

4.2 Special Expenditure – No special expenditure.

4.3 October and November 2024 Finance Reports

This was tabled as read. The school is ending the year in a healthy financial state and is in a position to meet all of its obligations.

That the October and November 2024 Finance Reports be accepted

Moved: S Woolrich

Seconded: J Owen

4.4 2025 Budget

Only change since draft budget is \$6000 allocated to Board Scholarships.

That the 2025 Budget be approved

Moved: J Owen

Seconded: V Carr

4.5 2023 Audited Accounts

These have only just been received. Tabled as read.

That the 2023 Audited Financial Report be confirmed

Moved: R Maharjan

Seconded: J Owen

5. SELF REVIEW

5.1 2025 Board Schedule

2025 meeting dates and review schedule have been set.

Saturday 22nd February has been set for Board and Senior Management Planning Workshop – 9.30am – 12.00pm.

5.2 Specialist Report

This was tabled as read.

5.3 Lost Learning Programme Report

This was tabled as read.

5.4 Stand Down and Suspension Report

This was tabled as read. It has been good to see a big drop in stand down and suspensions in 2024. Behaviour Management Plan has worked well.

6. PROPERTY

6.1 Update on Property

Work on the back driveway has started. The native garden will start over the xmas holidays

The Board went In-Committee @ 5.11pm.

That the public be excluded from the following parts of the proceedings of this meeting, namely personnel, The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48 (1) of the local Government Official Information and Meetings Act 1987 for passing of this resolution are as follows: To maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.

The Board came out of In-Committee @ 5.15pm

The Board discussed a property matter.

Progress is being made on the state the field which was left in bad state after the removal of Rms 22-26. Over the xmas holidays, this will be dug down, contaminated fill removed, top soiled and grassed.

6.2 Work Health and Safety Report

This was tabled as read. The school responded well to the hazardous waste that was left in the bus bay. Action was able to be taken quickly and communication was quick and clear to Board and community.

6.3 RAMS Folder

This was tabled and RAMS folder is available for the Board to see at any time.

7. UPCOMING DATES

End of Term 4 – Wednesday 18th December 12pm

Staff and Board end of year lunch – Wednesday 18th December 1pm

8. GENERAL

9.1 Board Scholarships

The Board reviewed Board Scholarships. It was agreed that the \$6000 allocated in the budget would be split evenly between the applicants.

The Board went In-Committee @ 5.22pm.

That the public be excluded from the following parts of the proceedings of this meeting, namely personnel, The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48 (1) of the local Government Official Information and Meetings Act 1987 for passing of this resolution are as follows: To maintain the effective conduct of public affairs through the protection of

such members, officers, employees and persons from improper pressure or harassment.

The Board came out of In-Committee @ 5.31pm

The Board discussed a complaint letter received.

Meeting closed at 5.31pm.

Presiding Member: _____ **DATE:** _____